

## **Sydney Gay & Lesbian Mardi Gras Constitution Review Committee Terms of Reference**

**Purpose:** To review the MGA and SGLMG draft constitutions seeking best practice for a charitable organisation within relevant laws, to consider member requests and recommend proposed changes to the Board.

**Membership:** 7 – 10 members comprising diversity of thought

**Term:** This voluntary committee is constituted for the sole purpose of this project and will cease at the conclusion of this project. The proposed completion is end August.

### **Role and responsibility**

- Maintain focus of the committee's purpose
- Review the MGA and SGLMG draft constitutions
- Consider current best practice and fit for purpose
- Provide input into the draft constitutions including seeking input from other members outside of this committee
- Acting as a mediation panel for community concerns around constitution amendments
- Work proactively to engage other members to attend the General Meeting to accept the recommended constitutions
- Monitoring factors outside of the group that are critical to success

Members of the subcommittee will commit to:

- Attending all scheduled meetings
- Discussing matters collaboratively and respectfully
- Reviewing material and being prepared for meetings
- Championing the best practice constitution
- Understanding the purpose of the constitution and the role of governance
- Acting in the best interests of SGLMG as a charitable organisation
- Acting in the best interests of all members, that is the diverse collective of members
- Respecting decisions and upholding integrity within and outside meetings

### **Meetings**

- All meetings will be chaired by the Company Secretary
- Decisions will be made by consensus and members satisfied even if their first choice was not adopted
- Meetings will be online weekly at a time suitable to all or other times by agreement

### **Other**

The committee will receive legal expertise to be guided by best practice constitutions for charitable organisations.

The committee, through the Company Secretary, will submit recommended constitutions to the board and its subcommittees for consideration to be put to the members for adoption.

### **Selection Process**

Expression of Interest or invitation overseen by the People and Nominations Committee.